



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1247 s. 2026

**PRE-WORK ACTIVITIES IN RELATION TO THE CONSULTATIVE CONFERENCE
WITH THE LEARNING RESOURCE SUPERVISORS AND LIBRARIANS**

To: Schools Division Superintendents

1. In preparation for the Consultative Conference with the Regional LR Supervisors and Librarians on the LR Policies and Concerns scheduled on September 28, 2026 to October 2, 2026 at the Baguio Teacher's Camp, Baguio City disseminated through Regional Memorandum No. 1245, s. 2026, pre-work activities shall be conducted.

2. The pre-work activities are intended to ensure a meaningful and productive consultation on the policies and operational frameworks governing school libraries and library hubs.

3. Anent this, all Schools Division Offices are requested to prepare a Division consolidated set of comments and recommendations on the following:

Items	Particulars	In-Charge
1	Guidelines on the Establishment, Management, and Operation of the School Library	Division Librarians
2	Guidelines on the Management and Operation of the Library Hub	
3	Functions/Job Description of Librarians	
4	Currently Used Learning Exemplars and Learning Activity Sheets for ARAL, SSHS Core Subjects, and SSHS Electives	Division LR Supervisors
5	Survey on the Implementation of the Quality Assurance Process for Learning Resources	

4. For items 1 to 3, the SDO consolidated comments and recommendations shall reflect the experiences, concerns, good practices, and proposed improvements of concerned stakeholders in the implementation of the foregoing guidelines and in the performance of library-related functions.

5. For item 4, the SDO consolidated feedback may include comments and recommendations for revision of the titles and content of the identified learning



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resources, as applicable. The consolidation shall be facilitated by the LR Supervisors. Consolidated reports from the SDOs shall be further consolidated by the Regional LR Supervisor for submission during the consultative conference.

6. For item 5, SDOs are encouraged to gather inputs from personnel directly involved in the quality assurance process of LR. To better reflect the purpose of the survey, respondents may include Education Program Supervisors, Head Teachers, Master Teachers, and other concerned personnel. The survey can be accessed through this link: <https://forms.cloud.microsoft/r/BCEbFBTFbR>.

7. To ensure that the Regional Office (RO) inputs are comprehensive and representative, an online meeting shall be conducted at 2:00 PM, September 25, 2026 to be facilitated by the Regional Librarian and Regional LR Supervisor via the following links:

https://tinyurl.com/MEETINGDIVISIONLIBRARIANS	For Librarians
https://tinyurl.com/MEETINGWITHTHEDIVISIONLREPSs	For Division EPSs-LRMS

8. SDOs are requested to ensure that personnel responsible for library programs and library services are consulted. Moreover, school heads, school librarians, designated library personnel and other stakeholders identified in the existing or proposed guidelines are also consulted.

9. Consolidated inputs gathered from the schools using the prescribed template shall clearly indicate the specific provision or section being commented on, **division/schools observation of concern, proposed recommendation or revision, and the rationale or basis for the recommendation.**

10. The completed Division Consolidated Comments and Recommendations shall be uploaded to <https://tinyurl.com/PeworkOutputsConCon2026> on or before September 26, 2026 to give the Regional LRMS ample time to consolidate.

11. Attached is Memorandum BLR-2026-09-2626 for reference and other details.

12. For further queries please email at lmds.region1@deped.gov.ph or call 072-607-8137 loc. 121.

13. Immediate dissemination and compliance with this memorandum is desired.


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Encl.: As stated

Reference: Memorandum BLR-2026-09-2626

To be indicated in the Perpetual Index:
under the subjects:

LEARNING RESOURCES
LIBRARY HUBS
POLICIES

CLMD-LRMS/DCB/gaa/Pre-WorkActivitiesConcon
September 26, 2026